

Thesis guidelines

Content

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graph LR; Content[Content] --> Step1[1. Assigning a Thesis]; Step1 --> Step2[2. Writing a Thesis]; Step1 --> Step3[3. Applying for Defense]; Step2 --> Step4[4. Defense Day]; Step3 --> Step4;
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**1.
Assigning a
Thesis**

**2.
Writing a
Thesis**

**3.
Applying
for Defense**

**4.
Defense
Day**



1. Assigning a Thesis



1 semester

1. Assigning a Thesis

a.
Reflect on the
area you are
interested in **for**
research

b.
Choose the
supervisor & define
the **subject** of your
thesis



2. Writing a Thesis



II semester

SEE DOCUMENT AT [THIS LINK](#) FOR SOME PRACTICAL GUIDELINES ON HOW THE DEGREE THESIS SHOULD BE STRUCTURED AND COMPILED

2. Writing a Thesis



3. Applying for the Defense



Start no later than 60 days
before the Defense Day

Step 1

3. Applying for Defense



No later than **60** days
before the Defense Day

Complete:

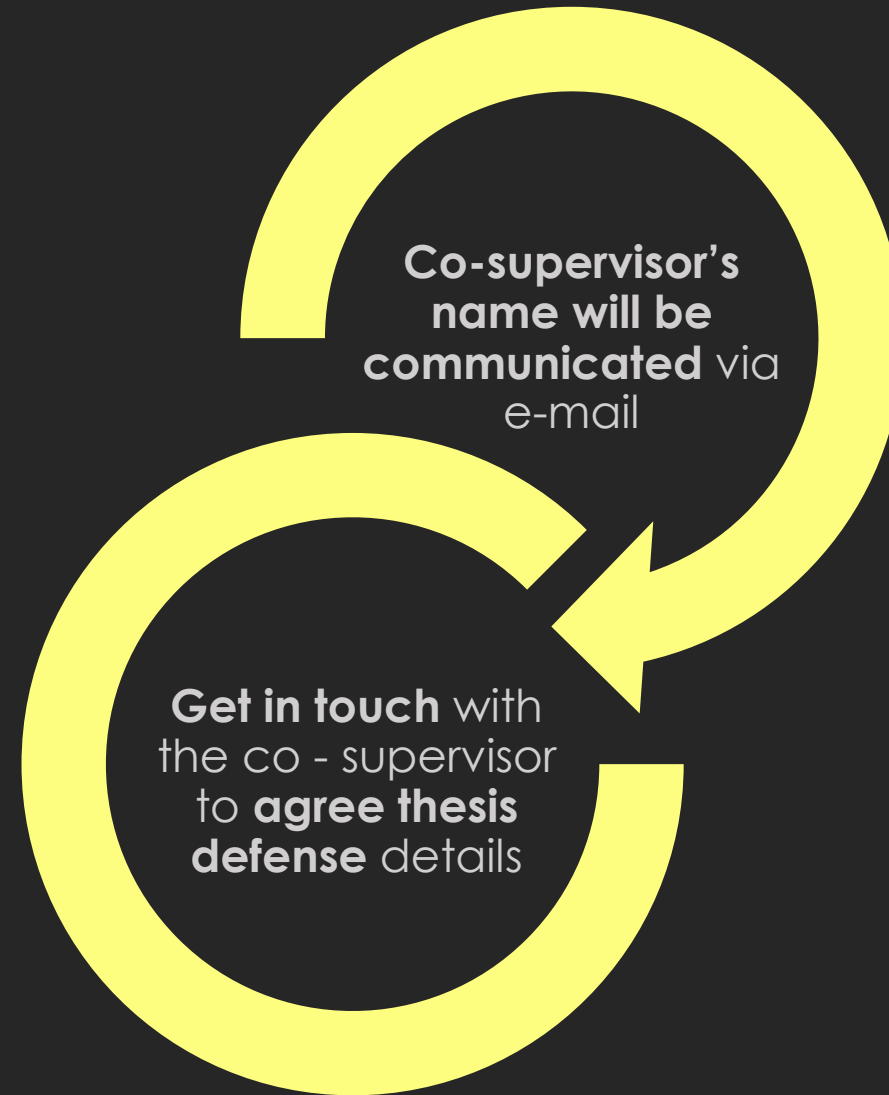
- the [statement of originality & authenticity of thesis](#) ([read also](#))
- the following [document](#)

Bring them in
Segreteria
Didattica

● to **Mrs. Luisa Mangiarotti**,
Via San Felice, 5
(Mondays to Fridays 9.00 – 12.00
a.m.)

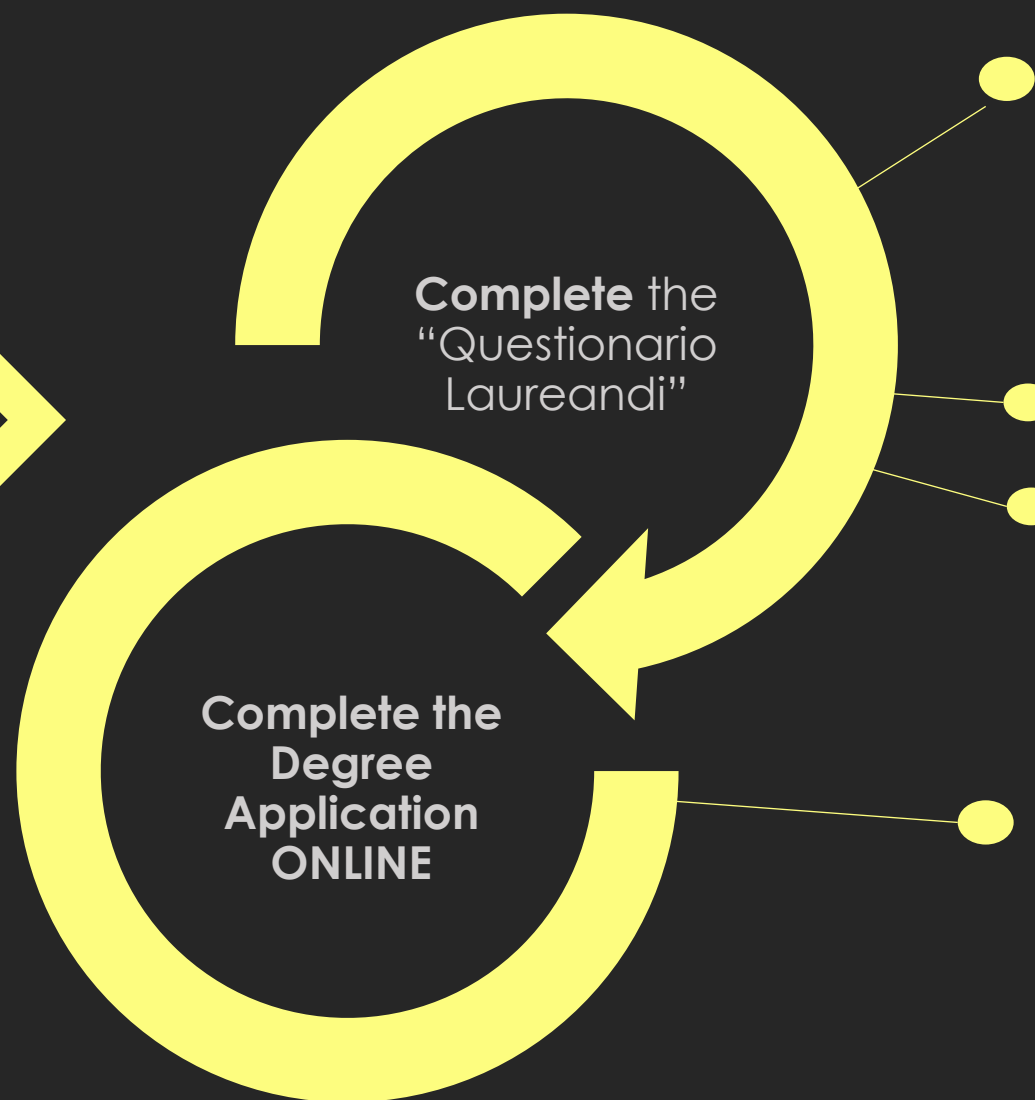
Step 2

3. Applying for Defense



Step 3

3. Applying for Defense



No later than **Deadline**
([see slide 13](#))

- Area Riservata /
- Conseguimento Titolo/
- Registrazione
(Accesso Almalaurea)

- Proceed with registration

- Print the receipt ("la ricevuta") & attach it to the documents
([see Step 4, slide 11](#))

- → Area Riservata (you have to repeat the access one more time) /
- Conseguimento Titolo

Step 4



No later than **14** days before the Defense Day

3. Applying for Defense



...to bring to:



- Printed **copy of the thesis** ●
- Stamp** duty to the value of **€ 16.00** ●
- Receipt confirming payment of the **MAV** (→ Area Riservata / Pagamenti) ●
- Libretto** (if it was given once enrolled) ●
- Receipt of the **Questionario Laureandi** ●
- Receipt of the **Degree Application ONLINE** ●

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1

Segreteria Didattica
Via San Felice, 5

Segreteria Studenti
Via San Agostino, 1

Step 5

3. Applying for Defense



No later than **3** days
before the Defense Day

The software to use:

- Acrobat Reader XI
- Excel 2007
- Power Point 2013
- Word 2007

Contact the IT staff in order to upload the
presentation.

assistentatesi@eco.unipv.it



Calendar of DDLs

3. Applying for Defense

SEE THIS LINK FOR APPLICATION DEADLINES («lauree magistrali» section
<http://economia.unipv.it/sitonuovo/?pagina=p&titolo=Sedute-laurea>



4. Defense Day

4.
Defense
Day

Good
LUCK