



西南财经大学
SOUTHWESTERN UNIVERSITY OF FINANCE AND ECONOMICS



Discover SWUFE
International Summer School

Discover SWUFE Online Application Guidelines

Step 1.

Go to website <http://admission.swufe.edu.cn/member/login.do>

Register an account and login

The screenshot shows the 'Account Login' page of the SWUFE online application system. The page header includes the SWUFE logo and the text '西南财经大学 国际学生入学在线申请' (Southwestern University of Finance and Economics Online Application For International Students) and 'Registration Guide | 中文'. The main content area features a background image of students in a library. Overlaid on this is a login form with the following fields and options:

- Account Login**
- User Name/Email:** Input field with a yellow envelope icon.
- Password:** Input field with a green lock icon.
- Verified Code:** Input field with a dropdown menu showing 'J R M B+'.
- Login** (green button)
- Register** (white button)
- Forgotten password** (link)
- Resend email to activate** (link)

At the bottom of the page, there is a copyright notice: © 2011-2015 China Cinda Institute (Beijing) Technology Co.,Ltd. All right reserved.



Step 2.

Click "Online Application"

The screenshot shows the 'International Student Management Service Platform' interface. At the top, there is a navigation bar with the university logo, name in Chinese and English, and language options for '简体中文' and 'English'. Below the navigation bar, a user profile section displays the account name 'zhangxi', last login time '2015-12-24 16:42:31', and unread message count '0'. A row of utility links includes 'Change Profile Picture', 'Edit Profile Information', 'Change Password', and 'Bind Study Information'. A main menu features six circular icons: 'ONLINE APPLICATION' (green), 'HOUSING RESERVATIONS' (yellow), 'AIRPORT PICKUP' (blue), 'QUERY RESULTS' (orange), 'APPLICATION NOTES' (red), and 'SCHOOL MAP' (green). The 'ONLINE APPLICATION' icon is highlighted with a red circle. At the bottom, a footer contains links for 'Copyright statement', 'Contact us', 'Feedback', and 'About Southwestern University of Finance and Economics'.



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Step 3.

Choose “Non-Degree Program Application”

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国际学生入学在线申请
Online Application For International Students

Welcome! zhangxi Logout ·简体中文 ·English

Home Application Application Query Inbox [unread:0] Outbox Message to Administrator

Choose your program:

Degree Programs Application

Non-Degree Programs Application

Next



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Step 4

Choose “Discover SWUFE International Summer School”

The screenshot shows the online application portal for international students at SWUFE. The page is titled "国际学生入学在线申请" (Online Application For International Students). The user is logged in as "zhzhenx" and can sign out or switch to Chinese or English. The navigation menu includes Home, Application, Application Query, Inbox (unread:0), Outbox, and Message to Administrator. The main content area prompts the user to "please choose your type:" and offers three options: "Discover SWUFE International Summer School" (selected), "Short-Term Visiting Program", and "Chinese language Student". There are "Prior-Back" and "Next" buttons at the bottom of the selection area.

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国际学生入学在线申请
Online Application For International Students

Welcome! zhzhenx Sign out 简体中文 English

Home Application Application Query Inbox [unread:0] Outbox Message to Administrator

please choose your type :

- Discover SWUFE International Summer School
- Short-Term Visiting Program
- Chinese language Student

Prior-Back Next



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Step 5.

Click “APPLY” – you do not need to add any details on this page.

The screenshot shows the 'International Student Online Application' interface. At the top, there is a navigation bar with the university logo and name in Chinese and English, and a welcome message for user 'HaiyanPAN'. Below the navigation bar, there are tabs for 'Home', 'Application', 'Application Query', 'Inbox (unread:0)', 'Outbox', and 'Message to Administrator'. The 'Application Query' tab is active.

Under the 'Query Option' section, there are several search criteria:

- Apply for Department: College of International Education
- Apply for Major: Please choose
- Research Field: (empty)
- Teaching Language: -choose-

Buttons for 'find' and 'return' are located below the search criteria.

Below the search options, there is a table titled 'Study Plan List[total:1]':

Study Plan Name	Department	Major	Teaching language	Apply deadline	Notes	Operation
Discover SWUFE International Summer School	Office of International Exchange and Cooperation	Discover SWUFE International Summer School	English	2017-04-30 23:59:59		Apply

At the bottom of the table, there is a pagination control showing 'Displaying 1 to 1 of 1 items' and 'Page 1 of 1'.



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Step 6.

Complete the Application Form. Please note: before you click the “Submit” make sure to upload the following files:

- i) A photo (passport style/self portrait);**
- ii) A scanned image of the photo page of passport;**
- iii) A brief personal statement (up to a maximum of 500 words) *describing your educational background, and explaining how this background has led to your interests in applying for the Discover SWUFE Summer Program;***
- iv) Proof of English Proficiency**
- v) Transcript or proof of grades**

Please note the essay must be converted into an image/picture and one of the following formats (jpg, jpeg, png). Perhaps the easiest way to do this is to print the essay then scan it in as a picture file.



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国际学生入学在线申请
Online Application For International Students

Welcome! HaiyanPAN Logout · 简体中文 · English

Home Application Application Query Inbox [unread:0] Outbox Message to Administrator

- ✓ 1. Basic Info
- ✓ 2. Education & Employment
- ✓ 3. Additional Info
- ✓ 4. Contact Info
- ✓ 5. Submit

Upload Documents Max Size 1M

Documents List	Operation
 <p>Passport</p> <p>delete</p>	<p>The Photocopy of Passport (Pages with photo and address) (*.jpg, *.jpeg, *.png)</p> <p>Add Document</p>
 <p>Personal Statement</p> <p>delete</p>	

Previous Save and Next



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Step 7.

Click "Submit".

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国际学生入学在线申请
Online Application For International Students

Welcome! zhangxi Logout · 简体中文 · English

Home Application Application Query **Inbox [unread:0]** Outbox Message to Administrator

Application Status: **filled in** Application No.: Financial Resources for Study: Self-Supporting Campus:

Family Name(as on passport)	SD	Given Name(as on passport)	SD
Chinese Name (if a vailable)		Gender	female
Marital Status	married	Nationality	Argentina
Birth Date	2012-11-20	Country of Birth	Argentina

Thank you for your interests in the Discover SWUFE Program, shortlisted candidates will be notified by the Discover SWUFE committee within two weeks after the application deadline. For any enquiries, please contact Office of International Exchange and Cooperation (OIEC) through

Email: discover@swufe.edu.cn or Phone: +86 28 8709 2553

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